

**TOTOWA BOARD OF EDUCATION  
294 TOTOWA ROAD  
TOTOWA, NEW JERSEY 07512**

Vincent Varcadipane  
Chief Business Administrator/Board Secretary

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April 20, 2018

**TO: RESIDENTS BOROUGH OF TOTOWA**

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& NEWSPAPERS**

**SUBJECT: MEETING NOTICE**

On Wednesday, **April 25, 2018**, starting at **7:00 P.M.** the Board of Education, Borough of Totowa, will hold a Regular Meeting in the Media Center at Washington Park School, 10 Crews Street, Totowa, New Jersey.

Submitted,



Vincent Varcadipane  
Chief Business Administrator/Board Secretary

Agenda

**REPORT OF THE SUPERINTENDENT**

1. Board Policies
2. Curricula
3. Appointment - Board Secretary
4. Appointment - Acting Board Secretary
5. Appointment - Treasurer of School Monies
6. Appointment - Auditor
7. Appointment - Special Counsel
8. Appointment - Attorney
9. Negotiator
10. Appointment - School Medical Examiner
11. Appointment - Attendance Officer
12. Appointment - Acting Attendance Officer
13. Approval - Job Descriptions
14. Designation of District Newspapers
15. Bank Depositories
16. Appointment - Investment Officer
17. Appointment - Public Agency Compliance Officer
18. Approval - Chart of Accounts
19. Appointment - Safety and Health Designee
20. Representative - Northern Region Educational Services Commission
21. Alternate Representative - Northern Region Educational Services Commission
22. Contracts
23. Appointment - Purchasing Agent

24. Appointment - School Safety Specialist
25. Appointment - Student Safety Officer
26. Appointment - NJSMART Point of Contact
27. Appointment - District Anti-Bullying Coordinator
28. Appointment - HIB Anti-Bullying Coordinators
29. Appointment - HIB Anti-Bullying Specialists
30. Appointment - Affirmative Action Officer/504 Compliance Officer
31. Appointment - Substance Abuse Coordinator
32. Appointment - Right to Know Officer
33. Appointment - Integrated Pest Management Coordinator
34. Appointment - Officer of Public Records
35. Appointment - LEA PARCC Coordinator/IT Contact
36. Appointment - District Technology Coordinator
37. Appointment - District Educational Stability Liaison
38. Appointment - District Homeless Education Liaison
39. Appointment - District Bilingual/ESL Point of Contact
40. Appointment - District Testing Coordinator
41. Appointment - ESSA Coordinator
42. Readoption - Evaluation Instruments
43. Pay Rates - 2018/2019 School Year
44. Approval of Petty Cash Funds
45. Approval of Public Meeting Schedule
46. Mentoring Plan 2018-2019
47. Professional Days
48. Special Education Summer School Placement
49. Out-of-District Placements
50. Out-of-District Placement
51. Bayada Pediatrics Contract
52. Bayada Pediatrics Contract
53. Audiology Services
54. Psychiatric Evaluation
55. Home Programming
56. Home Programming Consultation
57. Instructional Resource List
58. Home Programming
59. Appointment - Data Coordinator
60. 2017-2018 Student Safety Data Systems (SSDS)
61. Student Safety Training and Programs Data Collection
62. 121 Learning Works Contract
63. Use of Field - P.A.L. Softball and Baseball
64. Parliamentary Procedure

#### REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

1. Approval of Minutes – March 28, 2018 – Regular Meeting
2. Approval of Bills List – April
3. Acceptance of Financial Status Report – March
4. Monthly Financial Certification of the Board Secretary and the Board of Education – March
5. Acceptance of Bank Reconciliations – March
6. Acceptance of Board Secretary Report – March
7. Acceptance of Treasurer of School Monies Report – March
8. Acceptance of Financial Summary Report – March
9. Approval of Line Item Budget Transfers – March
10. Acceptance of Revenue Report – March
11. Approval of Payment of Cafeteria Invoices

12. Approval of Public Notice Schedule for 2018-2019
13. Authorized Check Signatures – Student Activity, School Store, and Donation Accounts
14. Authorized Check Signatures – School Accounts
15. Approval of Tax Shelter Annuities
16. Integrated Pest Management Coordinators
17. Approval of Telecommunication Service – Lightpath
18. Approval of Code of Ethics
19. Approval of Requisition of Taxes for 2018-2019
20. Approval of Professional Service – Municipal Continuing Disclosure Cooperation Agent
21. Approval of Cafeteria Meals Price List
22. Approval of Termite and Pest Control Contract
23. Approval of Heating and Air Conditioning Service Agreement
24. Renewal of Lawn Care Service
25. Approval of New Jersey School Boards Insurance Group – Educational Risk and Insurance Consortium – West
26. Approval of Insurance Broker
27. Approval of Hunterdon County Educational Services Commission Cooperative Pricing System
28. Approval of The Educational Services Commission of New Jersey Cooperative Pricing System
29. Approval of Lawn Care Program Services
30. Approval of Information Technology Database – Realtime
31. Approval of Contract – Strauss Esmay Associates
32. Approval of Fire Alarm Monitoring
33. Approval of National Joint Powers Alliance Cooperative Pricing System
34. Approval of ACES Cooperative Pricing System
35. Approval of Parental Contract for Student Transportation
36. Approval of 2018-2019 Purchasing Manual
37. Approval of IDEA-B Non Public Services – Essex Regional Educational Service Commission
38. Approval of Chapters 192/193 Non Public Services – Essex Regional Educational Service Commission
39. Approval of Right To Know and Hazard Communication Services Contract
40. Approval of Asbestos Inspection Contract
41. Approval of Fixed Assets and Accounting Controls – Industrial Appraisal
42. Approval of System 3000 Annual Software License Agreement and Remote Requisition
43. Approval of NJPA Contract – Staples
44. Approval of Adams Gutierrez & Lattiboudere, LLC Retainer Agreement
45. Approval of Gym Floor Recoating
46. Approval of Boiler Cleaning and Repairs
47. Approval of 2018-2019 Shared Service Agreements NRESC – Home Instruction and Bus Aides