

**BOARD OF EDUCATION  
BOROUGH OF TOTOWA**

**MEETING MINUTES**

10/21/2015

The Regular Meeting of the Board of Education of the Borough of Totowa was held at Washington Park School Media Center, 10 Crews Street, Totowa, New Jersey on October 21, 2015.

**1. Call to Order**

President Ruocco called the meeting to order at 7:00 P.M. and led all present in the salute to the flag and remain standing for a moment of silence for our past and present troops.

**2. Roll Call**

Members Present: Mr. Bierach, Ms. Carr, Ms. DeCeglie, Mr. Ferraro, Mr. Guarneri, Mr. Kerwin, Mr. Reynoso, Ms. Ruocco, and Mr. Schaffer

Members Absent: None

Also Present: Patricia Capitelli, Superintendent of Schools  
Lynn Smith, Administrative Assistant

Also Present: Raymond B. Reddin, Board Attorney

**3. Open Public Meeting Notice**

The following statement was read by Ms. Capitelli:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Municipal Building and notice was mailed to the North Jersey Herald News and The Record.

**4. Public to be Heard**

There was no public to be heard.

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**5. Professional Days**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the submitted Professional Days as per the attached.

**6. Annual District Report of Vandalism, Violence, and Substance Abuse and Public Hearing on School Violence**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Annual District Report of Vandalism, Violence, and Substance Abuse submitted to the New Jersey State Department of Education. (see attached)

**7. 2015-2016 Nursing Services Plan**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the 2015-2016 District Nursing Services Plan. (see attached)

**8. 2015-2016 Emergency Management Plan**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the 2015-2016 Emergency Management Plan. (see attached)

**9. 2015-2016 QSAC Statement of Assurance**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the QSAC Statement of Assurance for the 2015-2016 School Year as per the attached.

**10. Instructional Minutes**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Instructional Minutes for the 2015-2016 School Year as per the attached.

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**11. Home Instruction**

The Superintendent, in consultation with the Supervisor of Pupil Personnel Services, recommends the Board retroactively approve home instruction for the following student:

Student #15-16-73 began on Thursday, October 1, 2015, for an undetermined amount of time. Instruction will be five (5) hours per week to be provided by Jessica Paventa.

**12. Home Instruction**

The Superintendent, in consultation with the Supervisor of Pupil Personnel Services, recommends the Board retroactively approve home instruction for the following student:

Student #15-16-74 began on Monday, October 5, 2015, for an undetermined amount of time. Instruction will be five (5) hours per week to be provided by Kristen Birch.

**13. Bedside Instruction**

The Superintendent, in consultation with the Supervisor of Pupil Personnel Services, recommends the Board retroactively approve bedside instruction for the following student:

Student #13-14-65 at St. Clare's Hospital beginning Thursday, October 15, 2015, for an undetermined amount of time at a rate of \$55 per hour.

**14. ABA Home Programming**

The Superintendent, in consultation with the Supervisor of Pupil Personnel Services, recommends the Board retroactively approve ABA Home Programming of two (2) hours per week for student #15-16-75 beginning Thursday, October 15, 2015, for the 2015-2016 school year.

**15. Policy Adoption 1110 - Organizational Flow Chart**

The Superintendent presents to the Board Policy 1110 - Organizational Flow Chart. (see attached)

The Superintendent recommends the Board approve Policy 1110 - Organizational Flow Chart.

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**16. Regulation Adoption 2464 - Gifted and Talented Pupils**

The Superintendent presents to the Board Regulation 2464 - Gifted and Talented Pupils. (see attached)

The Superintendent recommends the Board approve Regulation 2464 - Gifted and Talented Pupils

**17. Mathematics Curriculum**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the following programs as part of the existing curriculum:

MATH K-4 GO MATH (Houghton Mifflin Harcourt)

**18. ROGATE**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the criteria for ROGATE. (see attached)

**19. Special Olympics - Project Unify Youth Summit**

The Superintendent, in consultation with the Supervisor of Pupil Personnel Services, recommends the Board approve the Totowa School District to participate in the Special Olympics *Project Unify Youth Summit* on Thursday, November 19, 2015, at the Brownstone in Paterson, NJ. Approximately fifteen (15) seventh and eighth grade students under the supervision of Mr. Brett Scully and Ms. Jamie Bray. Transportation will be provided by the Totowa School District.

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**20. Field Trip**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the following seventh and eighth grade field trip:

Volunteer for Special Olympics of NJ Mountain Creek, Vernon, NJ

Tuesday, February 2, 2016 & Wednesday, February 3, 2016

This will be a group of approximately twenty-five (25) students who will leave Washington Park School approximately 8:00 a.m. and return to Washington Park School approximately 3:00 p.m. Transportation costs will be shared by the Totowa Board of Education and Special Olympics Project Unify (approximate cost per day is \$540). Mr. Scully, Ms. Jamie Bray, Ms. Mostello, Ms. Emmolo, and Ms. Kristen Schermerhorn will be supervisors.

**21. AAA North Jersey Map Reading Program**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the Map Reading Program to each of the fourth grade classes to be presented by Mr. John Tilli of AAA of North Jersey. Mr. Tillie will present a hands on interactive program, for approximately 90 minutes on the following dates:

Wednesday, March 16, 2016

Thursday, March 17, 2016

Monday, March 21, 2016

Tuesday, March 22, 2016

Wednesday, March 23, 2016

The program and all materials are provided free of charge by AAA North Jersey.

**22. Fashion Show**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the 15th Annual Eighth Grade Fashion Show to be held on Wednesday, February 24, 2016, at the Brownstone Restaurant.

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**23. Classroom Observation**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the request of Ms. Samantha Martinez to complete a fifteen (15) hour classroom observation. Ms. Martinez, a student at Bergen Community College, has requested to observe a classroom at Washington Park School

**24. Use of Facilities - P.A.L. Basketball and Hockey**

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve the request of the Totowa P.A.L. Basketball and Hockey program for practice as follows:

Washington Park School Gymnasium & All-Purpose Room

Monday thru Friday 6:00 p.m. - 9:00 p.m.

Memorial School Gymnasium

Monday thru Friday 5:45 p.m. - 9:00 p.m.

The programs will run from Wednesday, September 23, 2015, through Friday, March 11, 2016. The hockey program will only use the Memorial School Gym. The P.A.L. understands that school related and prior approved activities have priority over the use of the facilities. Please note that V.I.T.A.L. Men's Basketball already has the use of the Memorial School Gym on Wednesdays from 5:00 p.m. to 7:00 p.m.

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**25. Use of Facilities - Girls Show**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the use of the Washington Park School Gymnasium, for Passaic Valley High School Girls Show Green Exercise practice as follows:

Saturday, January 9, 2016 - 8:00 a.m. to 11:00 a.m.  
Saturday, January 16, 2016 - 8:00 a.m. to 11:00 a.m.  
Saturday, January 23, 2016 - 8:00 a.m. to 11:00 a.m.  
Saturday, January 30, 2016 - 8:00 a.m. to 11:00 a.m.  
Saturday, February 6, 2016 - 8:00 a.m. to 11:00 a.m.  
Saturday, February 27, 2016 - 8:00 a.m. to 11:00 a.m.

Passaic Valley High School must provide a Certificate of Insurance indicating that they carry liability insurance with limits of \$1,000,000 (combined bodily injury and property damage limit) and naming the Board of Education as additional insured.

**26. Bus Evacuation Drills**

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve Bus Evacuation Drills for the Special Education buses as follows:

**Memorial School and Washington Park School** - First Student Routes 1-8  
Thursday, October 29, 2015

**27. G&T/ROGATE/Title I Meetings**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the following meetings to be held at the Washington Park School Cafeteria on Tuesday, November 10, 2015:

Gifted & Talented Meeting - 6:30 p.m.  
ROGATE Meeting - 7:00 p.m.  
Title I Meeting - 7:30 p.m.

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Motion for approval of items 5-27

MOTION: Mr. Kerwin  
SECONDED: Mr. Schaffer  
VOTE: Unanimous

**28. Informational**

**Fire Drills**

Fire Drills have been held in accordance with Administrative Code as follows:

Washington Park School

Memorial School

*Thursday, September 24, 2015(FD)*

*Monday, September 21, 2015(FD)*

*Thursday, September 17, 2015 (Evac. O.S.)* *Thursday, September 17, 2015(Evac. O.S.)*

**Violence and Vandalism Report**

**Dates for Your Information**

Oct. 19-23 Violence Awareness Week  
Oct. 22 Student Council Breast Cancer Walk - WPS 3:30 p.m.  
Oct. 28 8th Grade Broadway Trip - "Finding Neverland"  
Oct. 29 Youth Week Assembly - WPS 1:30 p.m.  
Oct. 30 Halloween Celebrations  
Nov. 3 Youth Week Elections  
Nov. 5 & 6 NJEA Convention - Schools Closed  
Nov. 11 Student/Faculty Volleyball Game - WPS 7:00 p.m.  
Nov. 13 First Marking Period Closes  
Nov. 16 Second Marking Period Begins  
Nov. 17 Washington D.C. Trip Parent Meeting - WPS 7:00p.m.  
Nov. 18 Special Ed Parent Meeting - WPS 6:30 p.m.  
Nov. 18 Board of Education Meeting - WPS 7:00 p.m.



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**Use of Facilities - November**

Nov. 9	PTO	Executive Board Meeting (WPS)
Nov. 14	PV Elks	Hoop Shoot (WPS)
Nov. 19	PTO	Fall Fundraiser Order Pickup (WPS)
Nov. 23	PTO	Picture Retakes (WPS & MS)
Nov.	PAL	Basketball and Hockey (WPS / MS)
Weds.	VITAL	Men's Basketball (MS)

**Use of Washington Park Field - November**

Sat. / Sun.	PAL Soccer (9:00 a.m. to dusk)
Mon.- Fri.	PAL Soccer (4:00 p.m. to dusk)

**Attachments:**

**Reports:**

Discipline Report

**29. Committee Reports**

Ms. Ruocco said committee meetings were held, there was a discussion on personnel and buildings and grounds.

**30. Executive Session**

A request for executive session was made to discuss personnel matters and other business excluded from the Open Public Meeting by Law. The Board entered executive session at 7:18 p.m.

Mr. Reddin said, in Executive Session the Board will be discussing personnel matters. The discussion will last approximately thirty (30) minutes and no action will be taken.

Motion for approval of item 30

MOTION: Mr. Ferraro  
SECONDED: Ms. DeCeglie  
VOTE: Unanimous

The Board returned from executive session at 7:46 p.m.

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**31. Substitute Teachers**

The Superintendent recommends the Board approve the following substitute teachers submitted by the Substitute Registry:

Priority I

Bruner-Timmons, Joan

Stagno, Connie

Yilmaz, Kimberlee A.

Priority II

Alsaber, Sawsan

Andela, Kimberly

Awad, Rana

Clements, Lytisha

Dimeglio, Samantha Maria

Hiromoto, Stephanie

Logothetis, Elias

Mazur, Mara

Orsini, Arielle Nicole

Reveron, Rosario

Sefein-Shenouda, Youstina

**32. Substitute Teacher**

The Superintendent recommends the Board approve the following substitute teacher:

Priority II

Cordoba, Nuria E. - Totowa

**33. Resignation - Teuta Istrefi**

The Superintendent recommends the Board accept with regret the resignation of Teuta Istrefi, Teacher for the Totowa School District effective November 20, 2015.

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**34. Appointment - Instructional Aide**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Berkis Castrol-Espinal as Instructional Aide for the 2015-2016 School Year beginning Thursday, October 22, 2015. Ms. Castrol-Espinal, a graduate of Felician College, has a P-3 and Supervisor Standard Certification. She will be paid \$18.97 per hour.

**35. Appointment - Instructional Aide**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Caroly De La Cruz as Educational Support Aide for the 2015-2016 School Year pending criminal history record check. Ms. De La Cruz, a graduate of The City College of New York, will be paid \$17.25 per hour.

**36. Appointment - Special Education Aide**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Caroline Garcia as a special education aide for the 2015-2016 School Year. Ms. Garcia will begin on Thursday, October 22, 2015 at the rate of \$16.80 per hour.

**37. Appointment - Special Education Aide**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Mr. Mark Giacchi as a special education aide for the 2015-2016 School Year. Mr. Giacchi will begin on Thursday, October 22, 2015 at the rate of \$16.80 per hour.

**38. Appointment - Special Education Aide**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Anjelica Paolillo as a special education aide for the 2015-2016 School Year. Ms. Paolillo will begin on Monday, November 2, 2015 at the rate of \$16.80 per hour.

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**39. Appointment - Special Education Aide**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Carley Schwartz as a special education aide for the 2015-2016 School Year. Ms. Schwartz will begin on Thursday, October 22, 2015 at the rate of \$16.80 per hour.

**40. Revision to Maternity/Child Care Leave of Absence - Jennifer Nieglos**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve a revision to the maternity/child care leave of absence for Jennifer Nieglos as attached:

Ms. Nieglos will begin her maternity/child care leave Monday, January 4, 2016, through Friday, May 6, 2016 as per the following provisions:

1. Leave is granted without pay and benefits.
2. She will remain at Step-5 on guide for the 2016-2017 school year.
3. A. She will use *Twenty-five (25)* accumulated sick/personal days from January 4, 2016 through February 5, 2016.
  - B. Leave will start on Monday, February 8, 2016.
  - C. FMLA will be invoked from February 8, 2016 through May 6, 2016 - twelve (12) weeks. Benefits will be retained in accordance with FMLA.
  - D. Her annual benefit contribution will be charged. Benefit costs will be incurred by Ms. Nieglos for any further additional time absent outside the FMLA 12 week period.

**41. Appointment - Maternity Leave Replacement**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Jillian Serra as a permanent substitute for Jennifer Nieglos beginning Monday, January 4, 2016 through Friday, May 6, 2016. Ms. Serra will be placed on Step-0 \$33,000 (prorated) with no sick/personal days or benefits.

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**42. Maternity/Child Care Leave of Absence - Maureen Saitta**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve a maternity/child care leave of absence for Maureen Saitta as attached:

Ms. Saitta will begin her maternity/child care leave Monday, November 16, 2015, through Friday, March 11, 2016 as per the following provisions:

1. Leave is granted without pay and benefits.
2. She will remain at Step-6 on guide for the 2016-2017 school year.
3.
  - A. She will use Fifteen (15) accumulated sick/personal days from November 16, 2015 through December 8, 2015.
  - B. Leave will start on Wednesday, December 9, 2015.
  - C. FMLA will be invoked from December 9, 2015 through March 11, 2016 - twelve (12) weeks. Benefits will be retained in accordance with FMLA.
  - D. Her annual benefit contribution will be charged. Benefit costs will be incurred by Ms. Saitta for any further additional time absent outside the FMLA 12 week period.

**43. Appointment - Maternity Leave Replacement**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Justine Capolongo as a permanent substitute for Maureen Saitta beginning Monday, November 9, 2015 through Friday, March 11, 2016. Ms. Capolongo will be placed on Step-0 \$33,000 (prorated) with no sick/personal days or benefits.

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**44. Maternity/Child Care Leave of Absence - Rachael Isenhour**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve a maternity/child care leave of absence for Rachael Isenhour as attached:

Ms. Isenhour will begin her maternity/child care leave Monday, December 14, 2015, through Friday, May 20, 2016 as per the following provisions:

1. Leave is granted without pay and benefits.
2. She will remain at Step-9 on guide for the 2016-2017 school year.
3. A. She will use Forty (40) accumulated sick/personal days from December 14, 2015 through February 19, 2016.  
B. Leave will start on Monday, February 22, 2016.  
C. FMLA will be invoked from February 22, 2016 through May 20, 2016 - twelve (12) weeks. Benefits will be retained in accordance with FMLA.  
D. Her annual benefit contribution will be charged. Benefit costs will be incurred by Ms. Isenhour for any further additional time absent outside the FMLA 12 week period.

**45. Appointment - Maternity Leave Replacement**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Mark DePasquale as a permanent substitute for Rachael Isenhour beginning Monday, December 7, 2015 through Friday, May 20, 2016. Mr. DePasquale will be placed on Step-0 \$33,000 (prorated) with no sick/personal days or benefits.

**46. Posting - Resource /LEAP Teacher**

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve posting the position of Resource/LEAP Teacher.

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**47. Posting - Speech Language Pathologist**

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve posting the position of Speech Language Pathologist.

**48. Posting - Occupational Therapist**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve posting the anticipated position of Occupational Therapist.

**49. Posting - Part-time Music Teacher**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve posting the position of Part-time Music Teacher.

**50. Ratify - Removal from Preferred Eligibility List**

The Superintendent, in consultation with the Administrative Team, recommends the Board ratify the removal of Ms. Eileen Charney from the Preferred Eligibility List effective September 23, 2015.

**51. Approval - Medical Leave of Absence**

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve a medical leave of Absence for Regina Stratford from September 16, 2015 through November 23, 2015.

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**52. Appointment - Resource/LEAP Teacher**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Mr. David Coppola to the position of Resource/LEAP Teacher for the 2015-2016 school year pending criminal history record check . Mr. Coppola will be placed on MA Step-8 \$69,239 (prorated) of the contracted teacher salary guide.

**53. Appointment - Part-time Speech/Language Pathologist**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Julie Levy as Part-time Speech/Language Pathologist for the 2015-2016 School Year at the rate of \$80 per hour for fifteen (15) hours per week and as needed.

**54. Appointment - Speech/Language Pathologist**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Kaitlin Rendeiro to the position of Speech/Language Pathologist for the 2015 -2016 school year. Ms. Rendeiro will be placed on MA Step-8 \$69,239 (prorated) of the contracted teacher salary guide.

**55. Appointment - Educational Support Aide**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Mara Mazur as Educational Support Aide for the 2015-2016 School Year beginning Thursday, October 22, 2015. Ms. Mazur, a graduate of The State University of New York, Albany, will be paid \$17.25 per hour.

**56. Appointment - Educational Support Aide**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Andrea Fama as Educational Support Aide for the 2015-2016 School Year pending criminal history record check. Ms. Fama, a graduate of Montclair State University, will be paid \$17.25 per hour.



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**57. Appointment - Educational Support Aide**

The Superintendent, in consultation with the Administrative Team, recommends the Board appoint Ms. Meredith Warburton as Educational Support Aide for the 2015-2016 School Year pending criminal history record check. Ms. Warburton, a graduate of Johnson and Wales University, will be paid \$17.25 per hour.

**58. Resignation - Kimberly Saia**

The Superintendent, in consultation with the Administrative Team, recommends the Board accept the resignation of Kimberly Saia, Special Education Aide for the Totowa School District, effective Thursday, October 29, 2015.

**59. Retirement - Patricia Costello**

The Superintendent, in consultation with the Administrative Team, recommends the Board accept with regret the resignation of Patricia Costello, Teacher for the Totowa School District effective December 31, 2015.

**60. Approval - School Business Administrator/Board Secretary Contract**

The Superintendent, in consultation with the Administrative Team, recommends the Board approve Mr. Vincent W. Varcadipane's School Business Administrator contract for the 2015-2016 academic school year. (see attached)

Motion for approval of items 31-60

MOTION: Mr. Reynoso

SECONDED: Mr. Ferraro

VOTE: Unanimous (Mr. Kerwin abstained from item # 37)

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**61. Approval of Minutes - September 23, 2015 - Regular Meeting**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the meeting of September 23, 2015 as presented.

Motion for approval of item 61

MOTION: Mr. Guarneri

SECONDED: Mr. Ferraro

VOTE: Unanimous (Mr. Kerwin, Mr. Reynoso, and Mr. Schaffer abstained)

**62. Approval of Bills List – October**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the October Bills List as presented.

**63. Acceptance of Financial Status Report – September**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of September 2015, as presented.

**64. Monthly Financial Certification of the Board Secretary and the Board of Education – August Revised**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board certify that the major accounts and fund balances in the 2015-2016 budget have not been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**65. Acceptance of Bank Reconciliations – June Adjusted**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the adjusted Bank Reconciliations for the month of June 2015, as presented.

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**66. Acceptance of Bank Reconciliations – August**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Bank Reconciliations for the month of August 2015, as presented.

**67. Acceptance of Board Secretary Report – June Adjusted**

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the adjusted Board Secretary Report for the month of June 2015, as presented.

**68. Acceptance of Board Secretary Report – August**

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the adjusted Board Secretary Report for the month of August 2015, as presented.

**69. Acceptance of Treasurer of School Monies Report – June Adjusted**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the adjusted Treasurer Report for the month of June 2015, as presented.

**70. Acceptance of Treasurer of School Monies Report – August**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Treasurer Report for the month of August 2015, as presented.

**71. Acceptance of Financial Summary Report – August**

The Superintendent in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Financial Summary Report for the month of August 2015, as presented.

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**72. Acceptance of Revenue Report – September**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of September 2015, as presented.

**73. Approval of Line Item Budget Transfers – June Supplemental**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following supplemental line item budget transfer for the month of June 2015, as presented. (See Attachment #1 Monthly Transfer Report)

**74. Approval of Line Item Budget Transfers – September**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item budget transfer for the month of September 2015, as presented. (See Attachment #2 Monthly Transfer Report)

**75. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Invoice 912091815	1045	\$ 11,155.97
Pomptonian	Invoice 912092515	1046	\$ 2,817.51
Pomptonian	Invoice 912100215	1047	\$ 8,552.38
BFA Food Service	Repairs Refrigerator	1048	\$ 3,270.00
PC Ricahrds & Son	Refigerator	1049	\$ 385.99
Singac Supply	Sink Pump	1050	\$ 232.80
Advanced Septic	Clean Grease Trap	1051	\$ 175.00
Bryan Saccal LLC	Electrical Reapirs	1052	\$ 395.00

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**76. Approval of 2015-2016 Transportation Contract PCESC**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board retroactively approve the 2015-2016 school year transportation contract with Passaic County Educational Services Commission, Wayne as follows:

Route #	School	Contractor	Cost Per Route
1062	Passaic Valley HS	Morgan Educational	\$ 6,120.00 + 244.80

**77. Comprehensive Facilities Maintenance Plan**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the M-1 form, Comprehensive Facilities Maintenance Plan and LRFPP worksheet as per the state monitoring guidelines. (Attachment #3)

**78. Approval of Parental Contract for Student Transportation - Revised**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board approve the Parental Contract for student transportation for student # 18003, Route # WS1 to the Washington South School, Paramus, New Jersey. The contract cost is \$40.00 per day on the days school is in session from September 3, 2015 to June 30, 2016. The Washington South School will supply an attendance sheet and any days missed will be subtracted off the original contract price.

**79. Authorized Check Signatures – School Accounts Revised**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board retroactively approve the authorization of the Board President, Superintendent and Treasurer of School Monies to sign checks for all school district's checking accounts.

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**80. Approval of Chapters 192/193 Report of Nonpublic Auxiliary and Handicapped Service 2014-2015 Report**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends that the Board retroactively approve the Chapters 192/193 Report of Nonpublic Auxiliary and Handicapped Service 2014-2015 Report. (See Attachment #4)

**81. Approval of Nonpublic Student Services Chapter 192/193 Completion Report**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends that the Board retroactively approve the 2014-15 Nonpublic Student Services Chapter 192/193 Completion Report. (See attachment #5)

**82. Approval of Nonpublic Student Services Chapter 192/193 State Reimbursement**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends that the Board approve the state reimbursement for the 2014-2015 Nonpublic Student Services Chapter 192/193 in the amount of \$21,481.00.

Motion for approval of items 62-82

MOTION: Mr. Kerwin

SECONDED: Mr. Guarneri

VOTE: Unanimous (Mr. Bierach abstained on P.O. 16-1165 & P.O. 16-1213 on #62 bills list, Ms. DeCeglie abstained on P.O. 16-1165 & P.O. 16-1213 on #62 bills list, and Mr. Schaffer abstained on P.O. 16-1165 & P.O. 16-1213 on #62 bills list)

**83. Old Business**

There was no old business.

**84. New Business**

There was no new business.

**BOARD OF EDUCATION  
BOROUGH OF TOTOWA**

**MEETING MINUTES**

10/21/2015

**85. Hearing and Petition of Citizens**

There were no citizens to be heard.

**86. Other Matters of a Timely Nature**

There were no other matters of a timely nature.

**87. Adjournment**

Upon motion by Mr. Schaffer and seconded by Ms. DeCeglie this meeting was adjourned at 8:04 P.M.

Respectfully submitted,

Vincent Varcadipane  
School Business Administrator/Board Secretary