



**TOTOWA
PUBLIC
SCHOOLS**

OFFICE OF THE SUPERINTENDENT
Washington Park School
10 Crews Street, Totowa, NJ 07512
Phone: 973-956-0010 Fax: 973-956-9859

Patricia Capitelli

Superintendent

September, 2016

Dear Parents/Guardians:

Enclosed please find important information concerning policies and procedures of the Totowa School District. Kindly make yourself knowledgeable of their contents and should you have any questions, please feel free to contact my office.

THE ITEMS LISTED BELOW REQUIRE YOUR CONSENT AND ACKNOWLEDGEMENT OF RECEIPT:

1. **Acceptable Use of Computer Network/Computers and Resources**
(Approval signature required for student participation) (Website)
2. **Attendance Policy (Student/Parent Handbook-Website)**
(Signature acknowledges receipt and review)
3. **Student Discipline Procedures (Student/Parent Handbook-WPS Grades 5-8)(Website)**
(Signature acknowledges receipt and review)
4. **Safety Procedures Concerning Threats (Student/Parent Handbook)(Website)**
(Signature acknowledges receipt and review)
5. **Homework Policy & Regulation (Student/Parent Handbook-Website)**
(Signature acknowledges receipt and review)
6. **Permission for the school nurse to perform vision and hearing screenings (sign below for approval)**
7. **Permission to publish student names and pictures/video in school newsletters, school website, and newspapers (sign below for approval)**
8. **Parent Handbook (Website)(to be issued in September)**
9. **Free/Reduced Lunch & Milk Program Application**
10. **Recess Milk Form (MS TPK-K-1-2).**
11. **Locker Information (WPS Grades 5-8).**
12. **Calculator Information (WPS 5-8).**
13. **Transportation Letter (Handout)(Website under "Important Announcements")**
14. **Pest Management Letter to Parents (Handout) (Website under "Important Announcements")**
15. **Promotion and Retention Policy and Regulation (Student/Parent Handbook)(Website)**
(Signature acknowledges receipt and review)
16. **Summer School Policy and Regulation (Student/Parent Handbook)(Website)**
(Signature acknowledges receipt and review)
17. **Harassment, Intimidation, Bullying Policy (Signature acknowledges receipt and review)**
(Website)

Please sign below acknowledging receipt and approval for the above documents and return it with your child by Friday, September 9, 2016.

Sincerely, Patricia Capitelli

THIS FORM CAN BE FOUND ON OUR WEBSITE UNDER "PERMISSION SLIPS"

(Tear & Return)

I grant approval for item

#1. YES ____, NO ____

#6. YES ____, NO ____

#7. YES ____, NO ____

PARENT SIGNATURE _____

STUDENT NAME _____ Room# _____