

Totowa Borough Public Schools

MEMORIAL SCHOOL

"Where Little People Learn Big Things"

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Joseph Compel
Principal

Patricia Capitelli
Superintendent of Schools

November 17, 2017

Dear Parents/Guardians,

The Totowa School District has implemented the parent portal in an effort to increase communication between the home and school. Your child's report cards are available online.

Please review your child's report card and **check the box at the top** acknowledging that you have viewed the report card.

The screenshot shows a web interface with two main sections: "REPORT CARD FROM MEMORIAL" and "GRADES", both for the "2017-2018" school year. Below these is a "Report Card" section with a dropdown menu set to "MP: 1" and a "View Report Card" button. At the bottom, there is a "Report Card Evaluations" section with four radio button options: "MP1", "MP2", "MP3", and "MP4". A large black arrow points from the text "check the box at the top" in the letter to the "MP1" radio button. Below the radio buttons is a text prompt: "Please check the corresponding box to confirm that you have reviewed your child's report card."

The web address for the portal is <http://www.fridayparentportal.com/totowa>. We suggest that you save the address to your favorites for easy access.

If you have any questions regarding the portal please contact my office at 973-956-0010 ext. 1101.

Thank you.

Sincerely,

Joseph Compel
Principal
Memorial School