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TPK Teachers

Cindi Colella - Room 12

Heather Corrado - Room 11

Jillian Galese - Room 14

LouAnn Martinez - Room 10

Gina McQuin - Room 210

Totowa Board of Education Administration

Patricia Capitelli - *Superintendent*

Joseph Compel - *Principal, Memorial School*

Michael O'Brien - *Principal, Washington Park School*

Lauren Terranova - *Director of Special Education*

Jonathan Kruzel, *Vice Principal, Washington Park School*

Vincent Varcadipane - *School Business Administrator*

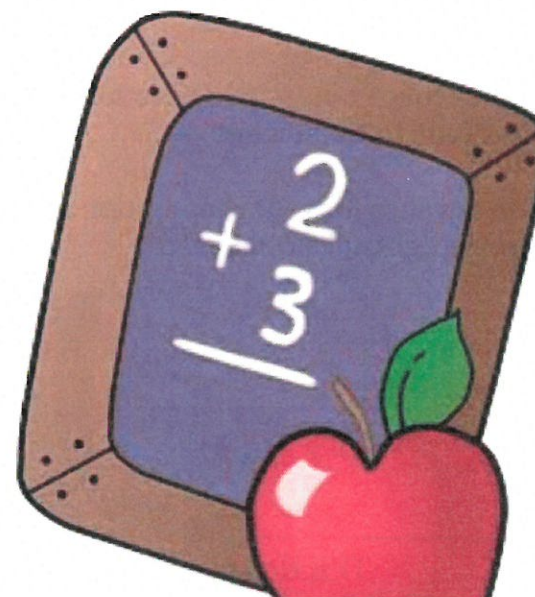
Domenic Picarelli - *Assistant Business Administrator*

Peter Campilango - *Supervisor of Buildings and Grounds*

Totowa Borough Schools

Totowa Preschool for Kids

TPK



294 Totowa Road
Totowa, New Jersey 07512
973-956-0010

www.totowa.k12.nj.us

September 2017

Dear Parents/Guardians:

Welcome to the Totowa Pre-Kindergarten program! We are very excited to have the TPK program here at Memorial School. The staff and I wish to assure you that we will do everything we can to make your child's experience the best possible.

In the spirit of a strong and open communication between our school staff and our parents, we are proud to provide you with this pamphlet, which will highlight some important items. The Memorial School staff and I look forward to working with you and your child in the upcoming years.

If you ever need to contact me with a question or concern, please do not hesitate to contact me.

Thank you all in advance for your cooperation and I look forward to a very successful school year!

Sincerely,


Joseph Compel



	<u>TPK Hours</u>	
Regular Day	Full Day	9:00-3:00
	A.M. Session	9:00-12:00
Delayed Opening	Full Day	10:00-3:00
	A.M. Session	10:00-12:00
One Day Session	Full Day	9:00-1:00
	A.M. Session	9:00-11:05

Attendance

Please call the attendance office at 973-956-0010, ext. 1102 or email the school at msattendance@totowa.k12.nj.us, if your child is going to be absent or late. We will let the teacher know that she should not expect your child.

Arrival and Dismissal Procedures

Students, who are enrolled in the TPK, should enter the school through the door nearest William Place. A teacher or aide will be present every day to walk your child to class. Students will be dismissed from the door nearest to William Place at the end of class everyday. A note is essential if a different person is picking up your child than was previously indicated or if there is a change in the dismissal plan.

Scheduled Conferences

School wide conferences will be held on November 28, 29, and 30, 2017. Appointments will be made during Back To School Night, which is scheduled on Tuesday, September 26, 2017. Any other time a conference is desired, please call or send a note to the teacher. Messages can be left for teachers in their voice mailboxes.

Notes

Please label and seal all notes in an envelope, especially those containing money. The following information should be on the envelope: child's first and last name, teacher's name and room number, and the purpose.

Important Numbers

Patricia Voorhis – Memorial School Administrative Assistant–
973-956-0010 ext. 1101

JoAnn Campilango – Attendance – 973-956-0010 ext. 1102

Lori Johnson – Nurse – 973-956-0010 ext. 1200