

# Totowa Borough Public Schools

## Washington Park School

10 Crews Street, Totowa, NJ 07512

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Patricia Capitelli  
Chief School Administrator

Michael O'Brien  
Principal

November 2, 2017

Dear Eighth Grade Parents and Guardians:

This is to advise you of a mandatory meeting scheduled for Thursday, November 16, 2017, to discuss the eighth grade trip to Washington, D.C. which is schedule for Thursday, and Friday, April 12, & 13, 2018. This trip is open to all eighth grade students who meet the guidelines for extra curricular activities. It is necessary for your child to satisfy the requirements of the guidelines for the next marking period in order to be eligible for participation.

Meeting Date: Thursday, November 16, 2017  
Time: 7:00 p.m.  
Place: Washington Park School Cafeteria

Present at this meeting will be the eighth grade teachers and myself. Students are encouraged to attend and must sit with their parents/guardians. We will provide an overview of the trip and an itinerary. Also, at this time a deposit of \$355.00 will be collected. **(This deposit is non-refundable unless the student is declined participation due to an accumulation of 10 or more discipline points). Please pay by check or money order ONLY**, and make your check/money order payable to the **"Washington Park School Activity Account"** and note your child's name in the memo section of the check.

Please return the bottom portion of this notice to school by Thursday, November 9, 2017

Thank you.

Sincerely,



Michael O'Brien

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### 2018 Eighth Grade Washington D.C. Trip Meeting

\_\_\_\_\_ I/We will attend this meeting on Thursday, November 16, 2017 at 7:00 p.m.

\_\_\_\_\_ My/Our child will not participate in the Washington, D.C. trip.

Student \_\_\_\_\_

Homeroom number \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_