

Totowa Borough Public Schools

Washington Park School

10 Crews Street Totowa, NJ 07512

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Patricia Capitelli
Chief School Administrator

David Bower
Principal

September 10, 2018

Dear Parents/Guardians:

I am excited to announce we will be continuing Study Hall for students in grades 5 – 8. Study Hall will be available once a week during the regularly scheduled recess blocks and supervised by a certified teacher. The weekly schedule for Study Hall is as follows:

Monday	Tuesday	Wednesday	Thursday	Friday
12:05pm – 12:35pm	12:05pm – 12:35pm	12:35pm – 1:05pm	12:35pm – 1:05pm	Make-up/Flex Day
Grade 8	Grade 7	Grade 6	Grade 5	

The expectations for students utilizing the Study Hall are as follows:

- The Study Hall is to be used solely for academic purposes. Students must have work to do that will encompass the entire block of time (30 minutes).
- The Study Hall is optional and students must be self-directed (*i.e. Study Hall is not an assigned period and participation is voluntary*).
- Students must report to Study Hall on time. Students may not leave Study Hall early, or arrive to Study Hall late (*i.e. Once a student is in Study Hall they cannot return to recess*).
- If a student does not abide by the Student Code of Conduct or adhere to the expectations above, they will be prohibited from using Study Hall for the remainder of the school year.

Sincerely,

David Bower
Principal, Washington Park

Please read, sign, and return the below portion to Washington Park School, Main Office

My child, _____, has permission to utilize Study Hall on the days listed above. It is my understanding that if my child does not adhere to the expectations for Study Hall, they will be prohibited from using Study Hall for the remainder of the school year.

Parent Signature

Date

Visit our website at: www.totowa.k12.nj.us