

**BOARD OF EDUCATION
BOROUGH OF TOTOWA**

MEETING MINUTES

12/11/2019

The Regular Meeting of the Board of Education of the Borough of Totowa was held at Washington Park School Media Center, 10 Crews Street, Totowa, New Jersey on December 11, 2019.

1. Call To Order

President Guarneri called the meeting to order at 6:14 P.M. and led all present in the salute to the flag and remain standing for a moment of silence for our past and present troops.

2. Roll Call

Members Present: Ms. Alesandrelli, Ms. Antonucci, Mr. Bierach, Ms. Carr,
Mr. Guarneri, Mr. Kerwin and Mr. Reynoso

Members Absent: Ms DeCeglie and Mr. Tangora

Also Present: Patricia Capitelli, Superintendent of Schools
Vincent Varcadipane, School Business Administrator/Board Secretary
Mr. Raymond B. Reddin, Board Attorney

3. Open Public Meeting Notice

The following statement was read by Mr. Varcadipane:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Municipal Building and notice was mailed to the North Jersey Herald News and The Record.

4. Public to be Heard

There was no public to be heard.

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5. Professional Day

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the submitted Professional Day as per the attached.

6. Inclement Weather Day

The Superintendent recommends the Board retroactively approve the following school closure due to inclement weather:

Monday, December 2, 2019

7. Delayed Opening

The Superintendent recommends the Board retroactively approve the following delayed opening due to inclement weather:

Tuesday, December 3, 2019

8. 2020 - 2021 Application for State School Aid

The Superintendent, in consultation with the Director of Special Education, recommends the Board retroactively approve the submission of the 2020 - 2021 Application for State School Aid (ASSA) to the New Jersey State Department of Education on Tuesday, December 3, 2019.

9. Psychiatric Evaluation

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve a Pediatric Neurological Evaluation for student PNE-19-20-01 at the Child Development Center of St. Joseph's Hospital by Dr. Joseph Holahan on Thursday, December 12, 2019, at the rate of \$450.

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10. Home Instruction

The Superintendent, in consultation with the Director of Special Education, recommends the Board approve a contract with Silvergate Prep, Livingston, for home instruction for student 19-20-02 beginning on Thursday, December 12, 2019, at the rate of \$34 per hour for five (5) hours per week for a length of time to be determined.

11. Application for Dual Use of Educational Space

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the submission of the Application for Dual Use of Educational Space, Room 15, for the 2019 - 2020 school year.

12. Application for Dual Use of Educational Space

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the submission of the Application for Dual Use of Educational Space, Room 113, for the 2019 - 2020 school year.

13. Application for Dual Use of Educational Space

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the submission of the Application for Dual Use of Educational Space, Room 21, for the 2019 - 2020 school year.

14. Initial Application for Temporary Instructional Space

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the submission of the Initial Application for Temporary Instructional Space, Room 10, for the 2019 -2020 school year.

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15. John Marshall Weather LLC Program

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the John Marshall Weather LLC Program to visit Memorial School on Tuesday, February 11, 2020, for two shows at 9:15 A.M. for the kindergarten and first grade, and for the second grade at 10:15 A.M. The topic of the program is "Weather". The program will be paid for by the Totowa PTO Cultural Arts funds.

16. "Georgie and the Ants in the Pants" Show

The Superintendent, in consultation with the Administrative Team, recommends the Board approve author Jolie Della Valle to visit Memorial School on Friday, March 27, 2020, with two shows for the preschool students 9:30 A.M. and 10:30 A.M. Her book is titled "Georgie and the Ants in the Pants". The program will be paid for by the Totowa PTO Cultural Arts funds.

17. Revisions - Science Curriculum

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the revisions to the Science Curriculum for grades 6 through 8 for the 2019 - 2020 school year.

Motion for approval of item 5-17

MOTION: Mr. Reynoso
SECONDED: Ms. Antonucci
VOTE: Unanimous

18. Informational

Tree Lighting Ceremony

Eighth Grade Fashion Show

Bus Evacuation Drills

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Dates for Your Information

Dec. 12 MS Winter Concert Grade 2 - 1:30 P.M.
Dec. 13 MS Winter Concert Grade 1 - 1:30 P.M.
Dec. 13 Paperless Report Cards Online - Marking Period 2
Dec. 17 WPS Winter Concert - 7:00 P.M.
Dec. 23-31 Winter Recess - Schools Closed
Jan. 1 Winter Recess - Schools Closed
Jan. 2 Schools Reopen
Jan. 15 Board of Education Meeting - WPS 7:00 P.M.

Use of Facilities - January

Jan. 6	PTO	Executive Board Meeting (WPS)
Mon.-Fri.	PAL	Basketball and Hockey (WPS / MS)
Weds.	VITAL	Men's Basketball

Attachments:

Reports:

Discipline Report

19. Committee Reports

Mr. Guarneri said committee meetings were held, there was a discussion on personnel and buildings and grounds.

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20. Executive Session

A request for executive session was made to discuss personnel matters and other business excluded from the Open Public Meeting by Law. The Board entered executive session at 6:19 p.m.

Mr. Reddin said, in Executive Session the Board will be discussing personnel and legal matters. The discussion will last approximately fifteen (15) to twenty (20) minutes and no action will be taken.

Motion for approval of item 20

MOTION: Mr. Kerwin

SECONDED: Mr. Bierach

VOTE: Unanimous

The Board returned from executive session at 6:43 P.M.

21. Reassignment - Cheryl Migliaccio

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the reassignment of Cheryl Migliaccio from Child Study Team, LDTC, to LLD teacher beginning on Wednesday, December 18, 2019.

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22. Maternity/Child Care Leave of Absence - Daniella Fedor

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the maternity/child care leave of absence for Daniella Fedor as follows:

Ms. Fedor will begin her maternity/child care leave Monday, February 3, 2020, through Friday, June 12, 2020, as per the following provisions:

1. Leave is granted without pay and benefits.
2. She will remain at Step - 4 on guide for the 2020 - 2021 school year.
3. A. Leave will start on Monday, February 3, 2020.
B. Medical Leave will be invoked from Monday, February 3, 2020, through Friday, March 13, 2020 .
C. Ms. Fedor will use twenty-eight (28) accumulated sick/personal days from Monday, February 3, 2020, through Friday, March 13, 2020.
D. FMLA will be invoked from Monday, March 16, 2020, through Friday, June 12, 2020, - twelve (12) weeks. Benefits will be retained in accordance with FMLA.
E. Ms. Fedor will return on Monday, June 15, 2020.
F. Her annual benefit contribution will be charged. Benefit costs will be

incurred

by Ms. Fedor for any further additional time absent outside the FMLA 12 week period.

23. Approval - Teacher Corrective Action Plans (CAPS)

The Superintendent, in consultation with the Administrative Team, recommends the Board retroactively approve the Teachers' Corrective Action Plans (CAPS) for the 2019 - 2020 school year as per the attached.

24. Approval - Administrator Corrective Action Plan (CAP)

The Superintendent recommends the Board approve the Administrator's Corrective Action Plan (CAP) for the 2019 -2020 school year as per the attached.

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Motion for approval of item 21-24

MOTION: Ms. Antonucci
SECONDED: Mr. Reynoso
VOTE: Unanimous

25. Approval of Minutes- November 20, 2019 – Regular Meeting

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the meeting of November 20, 2019 as presented.

Motion for approval of item 25

MOTION: Mr. Kerwin
SECONDED: Ms. Antonucci
VOTE: Unanimous

26. Approval of Minutes- November 20, 2019 – Executive Session

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the minutes of the Executive Session during the meeting of November 20, 2019 as presented.

Motion for approval of item 26

MOTION: Ms. Antonucci
SECONDED: Mr. Bierach
VOTE: Unanimous

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27. Approval of Bills List – December

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the December 2019 Bills List as presented.

28. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Invoice 912111519	1300	\$ 10,699.85
Pomptonian	Invoice 912112219	1301	\$ 3,102.66
Pomptonian	Invoice 912112919	1302	\$ 6,178.46
Payschools	Invoice 224602	1303	\$ 2,210.00

29. Approval of 2019-2020 District Report of Transported Resident Students

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board retroactively approve the 2019-2020 District Report of Transported Resident Students. (See attachment #1)

Motion for approval of items 27-29

MOTION: Mr. Kerwin

SECONDED: Ms. Antonucci

VOTE: Unanimous (Mr. Bierach abstained from P.O. 20-1265 on #27 Bills List)

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30. Old Business

There was no old business.

31. New Business

There was no new business.

32. Hearing and Petition of Citizens

There were no citizens to be heard.

33. Other Matters of a Timely Nature

There were no other matters of a timely nature.

34. Adjournment

Upon motion by Mr. Bierach and seconded by Mr. Reynoso this meeting was adjourned at 6:46 P.M.

Respectfully submitted,



Vincent Varcadipane
School Business Administrator/Board Secretary