



Patricia Capitelli

Superintendent

**STUDENT/PARENT LAPTOP AGREEMENT**

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

**Terms of the Agreement:**

TERMS:	You were issued a Totowa School District computer and a power/cord charger. By accepting the equipment, you are agreeing to comply with the Totowa School District's Policy and Regulation #2361 - Acceptable Use of Computer Networks/Computers and Resources as approved by the Totowa Board of Education.
TITLE:	Legal title of the equipment belongs to the district and shall at all times remain with the district. Since these laptops are the property of the Totowa Board of Education, they are subject to inspection and damage assessment.  These laptops are to be returned upon your child(ren)'s return to school, and if necessary, the replacement cost for a damaged or lost piece of equipment will be charged.
LOST, STOLEN, OR DAMAGED EQUIPMENT:	You must report any lost, stolen, or damaged equipment to the school immediately. If the equipment is damaged or lost, you will be responsible for the cost of the repair or replacement.
STANDARDS FOR USE OF LAPTOPS:	Any activity that violates the board approved Policy and Regulation #2361-Acceptable Use of Computer Networks/Computers and Resources should be reported to an administrator. Disciplinary action, if any, for the students and other users shall be consistent with the district's standard policies and procedures. Unacceptable use of the computers can constitute cause for revocation of access privileges, disciplinary action, and/or other appropriate action including restitution.

Please return this form to the Main Office no later than **Friday, September 30, 2022.**

*By signing this form, you confirm that you understand the information in this agreement.*

Parent/Guardian Signature: \_\_\_\_\_

Date \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date \_\_\_\_\_

Grade \_\_\_\_\_ Homeroom \_\_\_\_\_