

**BOARD OF EDUCATION
BOROUGH OF TOTOWA**

MEETING MINUTES

03/01/2021

The Regular Meeting of the Board of Education of the Borough of Totowa was held at Washington Park School Media Center, 10 Crews Street, Totowa, New Jersey and in accordance with N.J.S.A. 10:48-8(b), and guidance from the NJ Department of Community Affairs Division of Local Government Services via Zoom on March 1, 2021.

1. Call To Order

President Guarneri called the meeting to order at 7:08 P.M. and led all present in the salute to the flag and remain standing for a moment of silence for our past and present troops.

2. Roll Call

Members Present: Ms. Alesandrelli, Ms. Antonucci, Mr. Bierach, Ms. DeCeglie, Ms. Carr,
Mr. Guarneri, Mr. Kerwin and Mr. Tangora

Members Absent: Mr. Reynoso

Also Present: Patricia Capitelli, Superintendent of Schools
Vincent Varcadipane, School Business Administrator/Board Secretary
Mr. Raymond B. Reddin, Board Attorney

3. Open Public Meeting Notice

The following statement was read by Mr. Varcadipane:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Municipal Building and notice was mailed to the North Jersey Herald News and The Record.

4. Public to be Heard

Mr. Guarneri asked Mr. Varcadipane if there were any questions from the public. Mr. Varcadipane stated there were none.

**BOARD OF EDUCATION
BOROUGH OF TOTOWA**

MEETING MINUTES

03/01/2021

5. Spring Pictures

The Superintendent, in consultation with the Administrative Team, recommends the Board approve the request of the P.T.O. to use the Memorial School Auditorium and Washington Park School Gym as follows:

Spring Pictures Monday, March 8, 2021

Memorial School 7:30 A.M. - 1:00 P.M. Washington Park School 7:30 A.M. - 5:00 P.M.

Motion for approval of item 5

MOTION: Ms. DeCeglie

SECONDED: Mr. Bierach

VOTE: Unanimous

6. Committee Reports

Mr. Guarneri stated committee meetings were not held.

7. Approval of Adoption and Submission of 2021-2022 Tentative School Budget to the Executive County Superintendent of Schools

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board adopts and submits the 2021-2022 tentative School budget. (See attachment #1)

8. Approval of Travel Expense

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends that the Board approve the travel expense for regular business travel not to exceed \$1,500.00 for the 2021-2022.

**BOARD OF EDUCATION
BOROUGH OF TOTOWA**

MEETING MINUTES

03/01/2021

9. Approval of Maximum Travel Expenditure 2021-2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board establish a maximum travel expenditure amount for the 2021-2022 school year of \$10,000.00 in accordance with NJAC 6A:23A-7.3. The total expenditure in the pre-budget year to date is \$0.00.

10. Approval of Legal Costs

The Superintendent, in consultation with the School Business Administrator/Board Secretary and school district auditor recommends the Board approve and acknowledge the school district exceeds 130% of the statewide average for legal costs. The school district will implement internal controls for the reduction of costs or to provide evidence that such procedures would not result in a reduction of costs.

Motion for approval of item 7-10

MOTION: Mr. Tangora
SECONDED: Ms. Antonucci
VOTE: Unanimous

11. Old Business

There was no old business.

12. New Business

There was no new business.

13. Hearing and Petition of Citizens

Mr. Guarneri asked Mr. Varcadipane if there were any emails from the public. Mr. Varcadipane stated there were no emails.

**BOARD OF EDUCATION
BOROUGH OF TOTOWA**

MEETING MINUTES

03/01/2021

14. Other Matters of a Timely Nature

There was no other matters of a timely nature.

15. Adjournment

Upon motion by Ms. DeCeglie and seconded by Ms. Antonucci this meeting was adjourned at 7:13 P.M.

Respectfully submitted,



Vincent Varcadipane
School Business Administrator/Board Secretary