

Totowa Borough Public Schools

Washington Park School

10 Crews Street, Totowa, NJ 07512

Phone: 973-956-0010 Ext. 2103 Fax: 973-389-2270

Patricia.Capitelli@totowa.k12.nj.us

David.Bower@totowa.k12.nj.us

www.totowa.k12.nj.us

Patricia Capitelli
Chief School Administrator

David Bower
Principal

January 4, 2023

Dear Seventh Grade Parents/Guardians:

There is a **mandatory** meeting scheduled for Tuesday, January 10, 2023 to discuss the seventh grade trip to Boston, Massachusetts, which is scheduled for Thursday, June 1, 2023 and Friday, June 2, 2023. This trip is open to all seventh grade students who meet the guidelines for extra curricular activities. All students must satisfy the requirements of the guidelines in our handbook under **Student Discipline/Code of Conduct Policy #5600** in order to be eligible for participation.

Meeting Date: Tuesday, January 10, 2023
Time: 7:00 P.M.
Place: Washington Park School Cafeteria

Present at this meeting will be the seventh grade teachers and myself. Students are encouraged to attend and **must** sit with their parents/guardians. We will provide an overview of the trip and an itinerary.

The cost of this trip will be approximately \$425.00, which at this time a deposit will be collected. Final payment is due by April 15, 2023. **This deposit is non-refundable, unless the student is declined participation due to an accumulation of 10 or more discipline points. All payments must be paid by check or money order ONLY, made payable to the Washington Park School ActivityAccount.** Please neatly note your child's name in the memo section of the check.

Thank you.

Sincerely,



David Bower
Principal

cc: Ms. Patricia Capitelli, Chief School Administrator
Ms. Lauren Terranova, Direct of Special Education
Mr. Aldo Deodino, Supervisor of Curriculum and Instruction
Mr. Timothy Tracy, Vice Principal of Washington Park School