

**Totowa Borough Public Schools**

294 Totowa Road, Totowa, NJ 07512

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*Patricia Capitelli  
Superintendent*

*Vincent Varcadipane  
School Business Administrator/Board Secretary*

June 4, 2024

Dear Parents/Guardians/Staff Members,

The Totowa School District would like to offer you the chance to purchase a used laptop computer. This offer is for all students and staff members. This is an opportunity to purchase a laptop for home use at a significantly discounted price of \$25.00. There will be a limit of one laptop per student or staff member and will be sold on a first come first serve basis.

For an order to be considered complete, you will need to fill out the following Microsoft Form, <https://forms.office.com/r/5Em8mhGrFd>. Checks or money orders can be written out to the Totowa Board of Education, and credit cards will be accepted on PaySchools Central at <https://www.payschoolscentral.com>. The fee on PaySchools Central will be an optional fee that you will have to add to your cart and proceed to check out. Laptop orders will not be considered complete until a Microsoft form survey is complete, and payment received.

If you have any questions or concerns, please do not hesitate to contact me at [Vincent.varcadipane@totowa.k12.nj.us](mailto:Vincent.varcadipane@totowa.k12.nj.us) or 973-956-0010 ext 6002.

Sincerely,



Vincent Varcadipane  
SBA/Board Secretary